

**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON  
TUESDAY 10<sup>th</sup> May 2022.  
HELD AT BARROW UPON TRENT VILLAGE HALL, TWYFORD ROAD, BARROW UPON  
TRENT AT 7.00PM.**

**Present**

Cllr Heathcote Chairman  
Cllr Blackmore  
Cllr Toni Kent-Chapman  
Cllr Michelle Gardiner  
Clerk

**Members of the Public 2**

**Apologies:** Cllr Peter Watson, Cllr Arran Nash, Kevin Stokes

**71/2022 Election of Chairman**

Councillor Mrs Anne Heathcote was nominated by Councillor Michelle Garner and was seconded by Councillor Toni Kent Chapman No other nominations were put forward. The vote was unanimous, and Councillor Mrs Anne Heathcote was duly elected as Chairman.

**72/2022 Signing of the Declaration of Acceptance of Office by the Chairman**

Councillor Mrs Anne Heathcote signed the Declaration of Acceptance, and this was witnessed by all.

**73/2022 Election of Vice Chairman**

Councillor Michelle Garner was nominated by Councillor Anne Heathcote and was seconded by Councillor Toni Kent Chapman no other nominations were put forward. The vote was unanimous, and Councillor Gardiner was duly elected as Vice Chairman.

**74/2022 Signing of the Declaration of Acceptance of Office by the Vice Chairman**

Councillor Michelle Gardiner signed the Declaration of Acceptance, and this was witnessed by all.

**75/2022 Representation on Outside Bodies**

The representation on the various bodies is as follows: -

<b>Outside Body</b>	<b>Councillor Attending</b>
DCC Gravel Liaison Meeting	Cllr Anne Heathcote & Cllr M Gardiner
Village Hall Committee	Clerk
Safer Neighbourhood Committee	Cllr C Blackmore
Melbourne Area Meeting	Cllr C Blackmore
SDDC Flood Liaison Meeting	Cllr A Heathcote
DCC Parish & Town Council Liaison Meeting	Clerk
Infinity Garden Village	Cllr Heathcote

**76/2022 Review of Member Interests**

All Councillors submitted their completed declaration of interest forms to the Clerk who duly signed them and put them on the web site.

**77/2022 Standing Orders and Financial Regulations**

No changes were requested to the Standing Orders or the financial regulations. It was proposed to adopt them both.

### **77a To appoint a data Protection Officer**

The Clerk was elected Data Protection officer, all were in favour.

#### **Public Participation**

A member of the public expressed their concern over the suggestion that Derbyshire will become part of a combined authority with Leicester & Nottingham.

County Councillor Neil Atkin replied and explained the current situation. One of the factors that are pushing this is the proposed Freeport which also spans all 3 counties.

**County Councillor Neil Atkin** was welcomed to the meeting and informed everyone that Dist. Cllr Peter Watson was currently in the Queens Medical Centre after a recent accident in which he suffered broken ribs and a broken pelvis. The Clerk will send a get well card.

Cllr Atkin went on to update the meeting on the Planning consultations currently running for Elvaston Castle

Cllr Atkin was thanked for his donation to the Queens Jubilee celebrations.

Cllr Atkin informed the meeting it was the Annual Meeting of DCC tomorrow and SDDC on Thursday where they are expecting a change of leadership.

Cllr Atkin concluded his report by updating the meeting on Elvaston Castle and planning consultations relating to its future.

### **78/2022 Declaration of Members Interests**

**None**

### **79/2022 Confirmation of the Non-Exempt Minutes of the last Meeting held 5<sup>th</sup> April 2022**

These were read and approved and signed.

### **80/2022 Items on Part 1 of the agenda to be taken with the public excluded.**

**None**

#### **Apologies Received**

Cllr Arran Nash had sent apologies and also tendered his resignation due to work commitments.

### **81/2022 The Chairman's Report**

The Chairman reported that A Parishioner had reported a loose kerb stone and she told him about the DCC website for reporting such matters.

The recent Jubilee meeting had been well attended with all plans now in place. The Flagpole had been erected thanks to East Midlands Airport Community fund for paying for this.

The Afternoon Tea held in the Brookfield last week was very well received and people had commented that they enjoyed it more than the usual New Year Lunch.

1 of the Rowan Trees at the entrance to the village has died, the Clerk will ask Andrew Hydes to remove it.

### **82/2022 Clerks Report**

The Clerk reported that she had received an email from Cllr Nash tendering his resignation from the Parish Council. The Clerk has replied and thanked Arran Nash for all his hard work over the last 3 years. The Clerk commented that everyone should ask around to see if they know anyone who would be interested in filling the Vacancies on the Council.

The Clerk had shown 2 people round No 18 and the tenancy has been offered subject to credit and reference checks.

The Clerk had received a report of the Cow Lane Footpath being overgrown the Landowner will be contacted and asked to trim back the vegetation.

It had been noted that the Wooden Bus Shelter on the A5132 had been removed. This was due to it being condemned by DCC. The Parish Notice Board will now be housed in the Brick Bus Shelter further up the Road.

The Clerk had received a call from a concerned Parishioner regarding hedges and trees being trimmed this turned out to be nothing but the removal of felled trees from a site previously inaccessible.

**83/2022 Reports from representatives on Outside bodies**

The Chairman had attended the Gravel Liaison meeting along with Cllr Gardiner. They reported that it was a very informative meeting and were shown round the new workings at Repton side of the Trent.

The Chairman had also attended the IGV meeting, she had informed them of the frequency of damage being caused to Canal Bridge 16 by construction traffic and asked that action be taken. The meeting was informed that funding has been found and a new Medical Centre will be built near Asda in Sinfin to cope with all the new residents.

**84/2022 Future Meetings**

Police and Crime commissioner meeting in Melbourne 11<sup>th</sup> May 2022

Flood Liaison Meeting via Teams Friday 14<sup>th</sup> May 2022

**85/2022 Planning Applications and Decisions**

None

**86/2022 Correspondence**

**Information Only**

<b>1</b>	SLCC daily bulletins
<b>2</b>	Employment information
<b>3</b>	Street lighting and Bunting for Jubilee

**Requiring Action**

<b>1</b>	Invitation to meeting with police and Crime commissioner
<b>2</b>	Flood Liaison Meeting invite
<b>3</b>	Copies of correspondence re Hill Farm
<b>4</b>	Request for use of Playing Fields
<b>5</b>	Information re Cllr Peter Watson
<b>6</b>	Notification of planter removal
<b>7</b>	Notification of price increase from Azets

1. **This had been noted**
2. **Cllr Heathcote and Arran Nash will attend**
3. **This was noted**
4. **The Clerk had replied to say that no bookings were being taken for Football.**
5. **A letter of speedy recovery will be sent to Cllr Watson**
6. **The Planters had now been removed ready for the summer ones**
7. **The Clerk will look to see if this can be done elsewhere for less money as £42+vat seemed high.**

**87/2022 Finance**

**Invoices for Payment**

A) See attached sheet

\* - Where there is more than one entry to a payee, all invoices will be paid on one cheque. It was agreed that all invoices were correct, and it was resolved to pay them.

**B) Income Received**

a) Cottage Rental received since last meeting	£3175.00
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b) Grant for Queens Jubilee from Cllr Atkin	£1465.00
c) Refund on overpaid electricity	£3.19
d) Refund on overpaid council tax	£198.14
e) Precept	£6405.50
<b>Total</b>	<b>£11,246.83</b>

### **88/2022 Parish News**

Next edition will be May to advertise all the Jubilee Celebrations after that will be July to print all the pictures from the Jubilee weekend and include some of the reports from the Annual Parish Meeting.

### **89/2022 Risk Assessment**

Done by Cllr Kent-Chapman & Cllr Gardiner, nothing to report.

### **90/2022 Greenacres & Green Lane.**

Nothing to report

### **91/2022 Susie Dixon Park & Village Hall Carpark.**

Lots of wildlife activity can be seen at the pond it is looking very healthy. The Clerk will chase the installation of the Lights for the Car Park.

### **92/2022 Small Play Park & Allotments**

Small Play Park fine - allotments all now taken and looking really well maintained.

### **93/2022 Cemetery**

All in order.

### **94/2022 Parish Cottages**

Subject to checks No18 will be occupied soon. The painter has been finishing off the front doors and doing some work to the internal windows at no 18.

### **95/2022 Infinity Garden Village & Parish Boundary.**

Nothing more to add.

### **96/2022 Parish Matters**

#### **Arleston & Merrybower**

Nothing to report

#### **Queens Jubilee 2022**

Plans going well £2000 funding received from the lottery, £1465 from Cllr Atkin and £500 from East Midland Airport Community Fund. All plans in place and sundries ordered.

### **97/2022 Agenda items for the next meeting.**

**All councillors were asked to inform the Clerk if they have anything they wish to add.**

### **98/2022 Date and time of the next meeting**

**The next Parish Council Meeting is on Tuesday 7<sup>th</sup> June 2022 at 7p.m. to be held at the Village Hall**

The Chairman closed the formal part of the meeting and opened the floor for a period of not more than five minutes per person to enable members of the public and Members of the Council to Comment on any matter that has been discussed by the Council in the Non Exempt Section of the meeting today.

It was RESOLVED that, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined under the paragraphs of Part I of Schedule 12A of the Act.

The Chairman thanked everyone for attending the meeting and the Non Exempt section of the meeting was closed at 8.45pm

Signed: .....

Chairman/Vice Chairman

Date: 7<sup>th</sup> June 2022

A Parishioner congratulated the Chairman on a further year in office and thanked the Parish Council for all they do for the Parish.

They also commented that it would be nice to see more people in the Parish taking an active role in the Council and wished the PC good luck finding 2 new councillors.

## PART TWO - EXEMPT ITEMS

### 99/2022 Confirmation of the Exempt Minutes of the last Meeting

These were signed as true and correct.

### 100/2022 Parish Cottages

Discussion took place on the future agreements for letting of the cottages if there was nobody on the waiting list that currently wanted them. This will be discussed again at the next meeting.

The Chairman thanked everyone for attending the meeting and the Exempt section of the meeting was closed at 9pm

Signed: .....

Chairman/Vice Chairman

Date: 7<sup>th</sup> June 2022

Invoices for Payment on or before the May 10<sup>th</sup> Parish Council Meeting.

					<b>Nett</b>
<b>1</b>	2commune	Web site hosting	£372.00	£62.00	£310.00
<b>2</b>	Azets	Wages prep	£36.00	£6.00	£30.00
<b>3</b>	The Brookfield	Afternoon Tea	£502.66	£83.78	£418.88
<b>4</b>	Flagpole Express	Flagpole	£540.00	£90.00	£450.00
<b>5</b>	Brian Wood	Internal Audit	£105.00		

6	Kevin Stokes	Parish Lengthsman	£240.00		
7	Alison Hicklin	Parish Clerk	£1043.70		
8	Barrow Village Hall	Room hire sept-December	£42.00		
9	Barrow Village Hall	Room Hire Jan to March	£21.00		
10	Royal British Legion	Jubilee flag & bunting	£70.06		
11	Turfworks	April grounds works	£720.60	£120.10	£600.50
		<b>TOTAL</b>	<b>£3693.02</b>		